

Provisions of the National Taiwan Normal University Morning Light Scholarship for Overseas Study

Amended and approved by the International Academic Cooperation Committee on September 22, 2016

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1. Objective: The Ministry of Education (MOE) has set up the Hardship Scholarship for Students to Study Abroad, under the Guidelines for Scholarships for Local Universities to Encourage Students to Participate in Overseas Study or Professional Internship Programs, to provide financial assistance for disadvantaged students. To enable disadvantaged students to participate in short-term study programs in countries and regions not covered under the abovementioned program, the National Taiwan Normal University (NTNU) has set up the Morning Light Scholarship for Overseas Study, the details of which are covered in this document.
2. Eligibility:
 - (1) This scholarship is open to any student who is a R.O.C. national with have a household registry in Taiwan and has been enrolled in NTNU for more than one semester. The scholarship is not open to in-service students, whether they are studying locally or abroad.
 - (2) Applicants for the Morning Light Scholarship for Overseas Study should be recognized as being from low- and middle-income households under the Public Assistance Act by the Department of Social Welfare or the District Office of the municipality, county, or city to which they belong, or qualify for financial aid programs such as assistance for families in hardship, welfare and benefits for disabled citizens, subsidies for disadvantaged children and youth, emergency relief fund to children and youth from disadvantaged families, and living allowance for low- or middle-income senior citizens in the same household. Applicants under these financial assistance plans should submit documentation proof containing the student's name as supporting documents for the scholarship application.
3. Applicants shall apply for the scholarship through the online application system by the deadline announced by the Office of International Affairs (OIA). Digital copies of the following documents must be attached:
 - (1) R.O.C National Identification Card
 - (2) NTNU Student ID Card

- (3) Supporting documents showing that the applicant has been recognized as being from a low- or middle-income household, or qualifies for financial aid programs such as assistance for families in hardship, welfare and benefits for disabled citizens, subsidies for disadvantaged children and youth, emergency relief fund to children and youth from disadvantaged families, or living allowance for low- or middle-income senior citizens in the same household.
4. Application time frame: Applicants planning to go for an overseas exchange program in the first semester of the next academic year (including those that plan to go on an exchange during the summer vacation period) are to submit their application by the deadline announced in October of the previous year. Applicants planning to go for an overseas exchange program in the second semester of the next academic year must submit their application by the deadline announced in April of the previous year. Late submissions will not be considered.
5. Review process: OIA will submit the name list and supporting documents of all applicants to the International Academic Cooperation Committee for review and approval, and the successful applications will be submitted to the NTNU President for final approval.
6. Scholarship allowance and quota: Scholarship allowance and quota awarded in a particular year will be adjusted and determined by the International Academic Cooperation Committee in accordance with the funding received that year. Calculation of the living allowance for scholarship holders will be based on the Table of Reimbursement to Students Studying Abroad on Public Scholarships from the Ministry of Education. Applicants going to Mainland China, Hong Kong, or Macau for exchange will receive an allowance calculated according to the standard for publicly funded students from other countries, regions, and cities relative to the number of study days in the exchange program. The subsidy for plane tickets will be based on the lowest price for an economy class round-trip fare listed on the official website of Taiwan's national airline.
7. Disbursement of scholarship allowance: Scholarship allowance will be disbursed in two parts to successful applicants.
 - (1) Successful applicants will sign an agreement of administrative duties with NTNU before embarking on their overseas study program. They shall prepare copies of their visa or travel pass, passport, letter of admission from the host university, and the passbook copy of a Taiwan bank account and submit these documents to OIA, after which OIA will disburse 80% of the approved scholarship allowance to the student.
 - (2) The remaining 20% of the scholarship allowance will be disbursed after scholarship recipients return to Taiwan at the end of their exchange programs. Upon their return to Taiwan, scholarship recipients must submit all relevant receipts and documents to OIA to receive the second portion of the allowance.

8. NTNU students serving in the military must complete the administrative procedure for military service members one month before the scheduled departure date, in accordance with Article 4 of the Regulations for Exit of Draftees. They must also keep in mind the deadline to return based on the timespan they are allowed to be abroad.
9. Scholarship recipients must fulfill the following obligations. Failure to do so will result in OIA requesting for all funds received from NTNU under the scholarship to be returned.
 - (1) All changes to or cancellations of flights or trip details are only to take place after OIA approval. Scholarship recipients are to inform OIA in advance if they anticipate such changes or cancellations.
 - (2) Scholarship recipients are to complete the registration process for NTNU, as per other semesters, for the period that they will be going on exchange. However, they do not have to register for any classes at NTNU during this period.
 - (3) Scholarship recipients must comply with NTNU's Regulations for the Implementation of Students' Overseas Study Programs for the entire duration of their exchange program, i.e. enrollment in at least two classes, or the equivalence of six credits per semester. Additionally, scholarship recipients must pass these classes, as defined by the standards stipulated by the host university.
 - (4) Scholarship recipients must, within two months of their return to Taiwan after their exchange, prepare and submit the following documents to OIA to conclude the scholarship. Upon the completion of the process, scholarship recipients will receive the second part of their allowance.
 - i. Photocopy of academic transcripts from their host university
 - ii. A digital copy of their report regarding the exchange experience
 - iii. A photocopy of the stamped page of the passport or Mainland travel permit for Taiwan residents showing the entry and exit stamps, or a photocopy of the boarding passes of both the departure and arrival flights

The second part of the scholarship will be disbursed after the documents listed in the preceding paragraph have been reviewed and deemed valid for the conclusion of the scholarship process. If the abovementioned documents are not submitted within the stipulated time period, the scholarship recipient shall, in accordance with the agreement of administrative duties signed prior to the commencement of the exchange program, return all funds received from NTNU to the university.

10. The NTNU Regulations for the Implementation of Students' Overseas Study Programs shall be the reference used to determine whether the classes taken or credits obtained during the exchange will count toward NTNU's graduation criteria.
11. Recipients of the Morning Light Scholarship for Overseas Study must not hold any other full scholarships from the Ministry of Education or other organizations, either from Taiwan or other countries, during the period that the Morning Light Scholarship for Overseas Study is in effect.

12. Scholarship recipients are required to sign an agreement of administrative duties before leaving the country. The rights and obligations of scholarship recipients pertaining to their overseas study program and duties upon their return, including the receipt of the scholarship grant, reimbursement of claims, and guidelines on the repayment of the grant, if necessary, will be handled in accordance with the contents of the agreement of administrative duties and relevant regulations.

13. These provisions have been implemented with the approval of the International Academic Cooperation Committee, followed by the endorsement and announcement by the NTNU President. The same review process has been and will be observed when there are amendments made to the content.